

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

FEBRUARY 26, 2014

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mrs. Perez - President	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President	Mrs. Critelli	Mr. Menkin – 7:31 P.M.
Mrs. George	Mr. Zambrano	Mr. Covin

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin Freeman, Assistant Superintendent, introduced two **Morris Avenue School** students, **Geovanna Borba** and **Carlton Lavarin** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (D – E6).

Ayes (8), Nays (0), Absent (1) Mr. Menkin

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of January 28, 2014
- Executive Session Meeting minutes of January 28, 2014
- Regular Meeting minutes of January 29, 2014

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY14 JANUARY TRANSFERS

That the Board approve the following Budget Transfer Resolution (**APPENDIX A**).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY14 January Transfers as listed be approved for the month ending January 31, 2014.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Menkin)
Date: February 26, 2014

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS – JANUARY 31, 2014**

That the Board approve the Board Secretary's Report for the month ending January 31, 2014 (**APPENDIX B**).

3. **REPORTS OF THE TREASURER – JANUARY 31, 2014**

That the Board approve the Report of the Treasurer for the month ending January 31, 2014 (**APPENDIX C**).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2014 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2014 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Menkin)
Date: February 26, 2014

E. SECRETARY'S REPORT (continued)

6. BILLS AND CLAIMS – JANUARY 24 – 31, 2014 AND FEBRUARY 1 – 26, 2014 EXCLUDING CHRIST THE KING PARISH, ANDREW CRITELLI AND DONALD COVIN

That the Board approve the January 24 – 31, 2014 and February 1 – 26, 2014 bills and claims excluding Christ the King Parish, Andrew Critelli and Donald Covin (**APPENDIX D**).

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (D7).

Ayes (6), Nays (0), Abstain (2) Mrs. Critelli and Mr. Covin, Absent (1) Mr. Menkin

7. BILLS AND CLAIMS – JANUARY 24 – 31, 2014 AND FEBRUARY 1 – 26, 2014 FOR CHRIST THE KING PARISH, ANDREW CRITELLI AND DONALD COVIN

That the Board approve the January 24 – 31, 2014 and February 1 – 26, 2014 bills and claims for Christ the King Parish, Andrew Critelli and Donald Covin (**APPENDIX D**).

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D8 – 9).

Ayes (8), Nays (0), Absent (1) Mr. Menkin

8. RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2014

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2014 (**APPENDIX E**).

9. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2014

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2014 (**APPENDIX F**).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of January 31, 2014)

	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				30	60	285	389	764			764
Kdg	101	60	116	96	47			420			420
1st	132		127	135	40			434			434
2nd	124		127	126	41			418			418
3rd	123	101	124		44			392			392
4th	102	96	93		45			336			336
5th	82	98	102		47			329			329
6th									356		356
7th									364		364
8th									284		284
9th										339	339
10th										314	314
11th										281	281
12th										227	227
MCI	18							18	7	11	36
MD											0
BD					8			8	11	29	48
LD	27	11	29		18			85	11	11	107
AUT	17		10					27	6	2	35
PD						6	13	19			19
OOD	5		6			2		13	12	27	52
Home Instruction											0
TOTAL	731	366	734	387	350	293	402	3263	1051	1241	5555
						695					

January 2013 Figures

School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	Elementary	MS	HS	Total
Totals	761	352	750	399	317	297	409	3285	1012	1193	5490

F. SUPERINTENDENTS REPORT

1. PRESENTATION OF AWARDS

A) RECOGNITION OF ACHIEVEMENT

The following named students are our 2014 Spelldown winners –
Presented by: Mrs. Carol Sama, President PTO/A Community Council

Amerigo A. Anastasia School

Deiondre McCullers	1 st place winner – Grade 4
Jack Bachrach	2 nd place winner – Grade 4
Nidia Jimenez-Barrios	3 rd place winner – Grade 5

Audrey W. Clark School

Michelle Weng	1 st place winner – Grade 5
Alisson Castaneda	2 nd place winner – Grade 5
Owen Escobar	3 rd place winner – Grade 5

Gregory School

Jada Rogers	1 st place winner – Grade 5
Riley MacMoyle	2 nd place winner – Grade 5
Zoey Liss	3 rd place winner – Grade 5

West End School

Andre Chatman	1 st place winner – Grade 4
Dashir Perry	2 nd place winner – Grade 5
Michele Mason	3 rd place winner – Grade 5

Middle School

Evan England	1 st place winner – Grade 8
Sol Margaret Navarro	2 nd place winner – Grade 7
Elizabeth Vanbeuren	3 rd place winner – Grade 6

B) DISTRICT VOLUNTEERS

Griselda Espinosa	Idania Alvarado
Miguel Espinosa	Nadhxyeli Santos
Annamarie Antonucci	Russell Freet
Merced Velasco	Nicole Topham
Eliza Guzman	Jennifer Loxton

F. SUPERINTENDENTS REPORT (continued)

1. PRESENTATION OF AWARDS (continued)

C) TEACHER OF THE MONTH – JANUARY

DIANE WARTMANN, Amerigo A. Anastasia School teacher, presented by Mrs. Perez

D) SUPPORT STAFF OF THE MONTH – JANUARY

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, presented by Mrs. Perez

2. STUDENT COUNCIL PRESIDENT'S REPORT

Santos Astacio Jr. – Good evening Mr. Salvatore, Board of Education members, administration, staff, students and parents. It is my pleasure to be here delivering this speech to you.

Last week I had the opportunity to make a visit to the Morris Avenue School. While there I spoke with Mr. Matthew Johnson, the building principal, about the many great things that go on daily in his building. Mr. Johnson spoke proudly of his highly dedicated staff that embraces students from many different backgrounds, all with the purpose of making them reach their highest potentials. To put a positive start on the students' day, Mr. Johnson wears a Mickey Mouse glove and greets the students with a "High 5".

The goal of the Morris Avenue School is to present district curriculum in a fun and exciting way. For example, in their physical education classes, the students are constantly learning new dances and doing different activities that are based on something or someone from the past that has made a positive impact in society. Through this activity, students have the opportunity to learn about many historical people, and the significance of their contribution to the world.

According to Mr. Johnson, "As math fact fluency masters, we celebrate our problem of the week winners in math. You also might even see a student wearing a cape because he or she is a super reader". Not only do they celebrate academics but the "Student of the Month" is also rewarded for civic leadership.

Notable events include the following:

- A Valentine's Day where the parents were invited and the students got to show off their dance moves.
- Multi-cultural night was celebrated with a pot luck dinner that educated everyone in ethnic foods.
- Also the Winter Wonderland carnival was a huge success

Coming soon to Morris Avenue are a Family Math Night, Science Fair and a field day.

At this time I would like to introduce Mr. Matthew Johnson, the Principal of the Morris Avenue School

F. SUPERINTENDENTS REPORT (continued)

3. SCHOOL PRESENTATION –

The Morris Avenue School presentation will begin with a student wandering about and then handing the principal a note saying that he/she will be going to the George L. Catrambone School. A video will play to the tune of "I Can Go the Distance" which will depict students singing and passing the note around, including passing it to students at the Audrey W. Clark School and West End School. The curtain will open and students from all 3 schools will dance to the tune of "We're All in this Together". More students will enter the auditorium and at the conclusion of the song all of the dancers will turn displaying their shirts which say "George L. Catrambone School".

G. GENERAL ITEMS

Mr. Menkin arrived at 7:31 P.M.

Comments from the Governance Committee Chair (APPENDIX N-1)

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (1 – 4).

Ayes (9), Nays (0), Absent (0)

1. POLICY COMMITTEE – SECOND AND FINAL READING

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval:

3000 – TEACHING STAFF MEMBERS

Policy & Regulation 3142

Nonrenewal of Non-tenured
Teaching Staff Member

Policy & Regulation 3144

Certification of Tenure Charges

Policy & Regulation 3221

Evaluation of Teachers

Policy & Regulation 3222

Evaluation of Teaching Staff
Excluding Teachers and Administrators

Policy & Regulation 3223

Evaluation of Administrators Excluding
Principals, Vice Principals and Assistant
Principals

Policy & Regulation 3224

Evaluation of Principals, Vice Principals
and Assistant Principals

4000 – SUPPORT STAFF

Policy & Regulation 4146

Nonrenewal of Non-tenured Support
Staff Member

2. APPROVAL OF AGREEMENT WITH EDUCATIONAL DATA SERVICES, INC. FOR FY2015

That the Board approve the agreement with Educational Data Services, Inc. for participation with the New Jersey Cooperative Bid Maintenance Program in an amount not to exceed \$15,500 as listed:

- The licensing and maintenance fee for the 2014-2015 school year in the amount of \$10,600.00
- The Right to Know services for the 2014-2015 school year in the amount of \$4,900.00

3. APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION

That the Board approve the submission of the grant application for the 2014 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$42,508.77 for the period July 1, 2014 through June 30, 2015.

G. GENERAL ITEMS (continued)

4. APPROVAL TO GO OUT TO RE-BID FOR THE SALE OF CHURCH STREET SCHOOL AND THE SALE OF THE ALTERNATE SCHOOL

That the Board approve the re-bid for the sale of Church Street School with a minimum bid of \$450,000 and the Alternate School with a minimum bid of \$995,000 and further direct the School Business Administrator and Board attorney to draft all documents necessary. This action is based on no bids received on February 19, 2014.

Motion was made by Mrs. Critelli, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following items (5 – 9)

Ayes (9), Nays (0), Absent (0)

5 APPROVAL OF AMENDMENT TO THE SCHOOL BASED YOUTH SERVICES PLP GRANT

That the Board approve the amendment to the School Based Youth Services PLP grant through the Department of Children and Family Services for an increase of \$51,547 for the purpose of a full time PLP case manager.

That the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

And that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

6. APPROVAL TO MODIFY THE MEDICAL FLEXIBLE SPENDING ACCOUNT PLAN DOCUMENT

That the Board modify the medical Flexible Spending Account 125 (FSA) Plan document to allow a maximum of \$500 of employee contributions to be rolled over in a subsequent year.

7. APPROVAL TO ACCEPT THE FY 2014 PARTIAL IMPACT AID FUNDING

That the Board accept the FY14 partial impact aid funding in the amount of \$12,091.70.

That the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. GIFTS TO SCHOOLS

That the Board accept the following gifts to schools indicated:

Donated by:

Long Branch Public Library

Books totaling \$275 donated to the Amerigo A. Anastasia School

Jim McConville

\$250 gift certificate for the Audrey W. Clark Physical Education Department

Advanced Video Surveillance Inc.

District Lock Down Magnets for classroom Doors totaling \$2,387

G. GENERAL ITEMS (continued)

8. GIFTS TO SCHOOLS (continued)

Dunkin Donuts	Two boxes of coffee donated to the Middle School totaling \$30
Fanagle the Bagel	One hundred (100) bagels donated to the Middle School totaling \$100
Costco	\$25 gift card to the Middle School
Fine Fare	\$50 gift card to the Middle School

9. APPROVAL OF AWARDS FOR THE FY15 E-RATE CYCLE

That the Board approve the awards for the FY15 E-Rate cycle as listed:

- Student Email - Achieve 3000 @ \$138,052.57 of which \$45,557.35 is E-Rate eligible
- Staff Email - Networks & More @ \$8,538.65
- Internet (1 gbps) - Xtel @ \$3900 per month for 3 years
- Cell Phones - Verizon Wireless @ \$1,381.80 for 28 phones
- Tablets / 3G Connectivity - Verizon Wireless @ \$133,804.70
- Cisco Basic Maintenance / Warranties - Office Business Systems @ \$107,548.80
- Wireless Upgrades & MDF Rewiring - Office Business Systems @ \$478,962.75
- Avaya Software Upgrade - SPS @ \$192,454
- Avaya Basic Maintenance / Warranties - SPS @ \$59,007

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX N-2)

Motion was made by Mr. Danger, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (10 – 11).

Ayes (9), Nays (0), Absent (0)

10. RESOLUTION

That the Board approve the Resolution to suspend with pay Howard Whitmore –
APPENDIX G.

11. RESOLUTION

That the Board approve the Resolution to suspend with pay Courtney Davis –
APPENDIX H.

H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Menkin, seconded by Mrs. Critelli and carried by roll call vote that the Board approve the following items (12 – 17).

Ayes (9), Nays (0), Absent (0)

12. **CERTIFIED STAFF:**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop: Effective Date: Pending Criminal History Clearance

ROBERT GANT *

Teacher
Alternate School
MA, Step 1
\$51,510.

Education: Monmouth University

Certification: Teacher of Biology

Replaces: A. Litowsky

(Acct#:15-140-100-101-000-01-00) (UPC#:0158-01-HSACH-TEACHR)

13. **RESIGNATION – CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

SEAN CARRIGAN, Middle School teacher, effective June 20, 2014

JAMES MANEY, Lenna W. Conrow School teacher, effective June 30, 2014

MERT MERIC, District part-time bus driver, effective February 17, 2014

GABRIELA RIBEIRO, Middle School secretary, effective March 30, 2014.

14. **EMPLOYMENT OF 10 MONTH SECRETARY**

That the Board approve the appointment of **GABRIELA RIBEIRO** as a 10 month secretary at a salary of \$34,103.00, Level 10, Step 3, effective date March 31, 2014 (replaces - E. Chiafullo) (Acct#:15-000-240-105-000-02-00) (UPC#:1165-02-MSACP-SEC103)

15. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individuals:

GARRY PENTA, District Administrator/Director, effective June 30, 2014. Mr. Penta has a total of thirty-six (36) years of service.

JOANNE DELLA PENTA, Morris Avenue School ESL teacher, effective May 1, 2014.

Mrs. DellaPenta has a total of twenty-seven (27) years and eight (8) months of service.

CHRISTINE LICHTENAU, Morris Avenue, School Special Education teacher, effective June 30, 2014. Mrs. Lichtenau has a total of twenty-one (21) years of service.

*Denotes Personnel sworn in

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H. PERSONNEL ACTION (continued)

Comments from the Athletics Committee Chair (APPENDIX N-3)

16. COACHING/ATHLETIC STIPENDS - SPRING 2013-2014 SCHOOL YEAR

That the Board approve/ratify the following spring coaching/athletic stipend positions for the 2013-2014 school year:

HIGH SCHOOL

Boys Varsity Baseball

Peter Spina	Asst. Coach	Step 6	\$2,856
Benjamin Woolley	Asst. Coach	Step 6	\$2,856

Boys Varsity Lacrosse

Francis Pannullo	Head Coach	Step 6	\$4,682
Sean Mallon	Asst. Coach	Step 6	\$2,856
Dennis O'Keefe	Asst. Coach	Step 6	\$2,856

Girls Varsity Lacrosse

Jennifer Bogin	Asst. Coach	Step 6	\$2,856
Gina Keagle	Asst. Coach	Step 7	\$2,911

Girls Varsity Softball

Danielle Tarallo	Head Coach	Step 6	\$4,682
Michael Dennis	Asst. Coach	Step 6	\$2,856
Shawn O'Neill	Asst. Coach	Step 6	\$2,856

Boys Varsity Tennis

Karen Shih	Asst. Coach	Step 6	\$1,875
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Boys Varsity Track

James Falco	Asst. Coach	Step 6	\$2,856
Terrence King	Asst. Coach	Step 9	\$3,918

Girls Varsity Track

Adrian Castro	Asst. Coach	Step 6	\$2,856
Timothy Farrell	Asst. Coach	Step 6	\$2,856

Boys Varsity Volleyball

Erin Lamberson	Head Coach	Step 6	\$3,101
Darnell Tyler	Asst. Coach	Step 6	\$1,875

Weightroom Supervisor (a.m.)

Brevator Creech	Step 6	\$784
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Weightroom Supervisors (p.m.)

Richard Ricigliano	Step 6	\$784
Jessica Rodriguez	Step 6	\$784

H. **PERSONNEL ACTION (continued)**

16. **COACHING/ATHLETIC STIPENDS - SPRING 2013-2014 SCHOOL YEAR (continued)**

MIDDLE SCHOOL

Boys Baseball

Louis DeAngelis	Asst. Coach	Step 9	\$2,461
John Jasio	Asst. Coach	Step 6	\$1,969

Girls Softball

Laura Bland	Head Coach	Step 6	\$2,537
Samantha Gallo	Asst. Coach	Step 6	\$1,969
Ashley Stubbington	Asst. Coach	Step 6	\$1,969

Boys/Girls Track & Field

Robert Stout	Head Coach	Step 6	\$2,537
Suraya Kornegay	Asst. Coach	Step 6	\$1,969
Chris Porges	Asst. Coach	Step 6	\$1,969

17. **ANNUAL STIPEND – 2013 – 2014 SCHOOL YEAR.**

Behavior Specialist	Sheryl Zanni	\$5,000 (Sept. – June) \$26/hr – max. 6 hrs/ week (July and August)
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Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (18 – 29).

Ayes (9), Nays (0), Absent (0)

18. **COACHING/ATHLETIC EXTRA-CURRICULAR MINI-CLINIC ADVISORS**

That the Board approve/ratify the following coaching/athletic extra-curricular mini-clinic advisors for the 2013-2014 school year:

ELEMENTARY SCHOOLS

\$1,110/season

Basketball

Tarik Morrison – Boys

19. **PUPIL PERSONNEL SERVICES CONSULTANT**

That the Board approve the following Pupil Personnel Services consultant for the FY 2013-2014 school year:

Independent Consultant

Jersey Shore Rehab Medicine, Speech Therapy	\$500/ per evaluation
1945 Rt. 33	
Neptune, N.J. 07754	

20. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX I).

H. PERSONNEL ACTION (continued)

21. ATTENDANCE AT CONFERENCES / MEETINGS

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (**APPENDIX J**)

22. TEACHER/MENTOR PROGRAM

That the Board approve/ratify the following individual to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

MENTEE

Lianne Kulik
Robert Gant

MENTOR

Meredith Miller
Frances O'Hare

23. CHANGE OF TRAINING LEVEL

That the Board approve a change of training level for the following individual, effective March 1, 2014:

DENISE WOOLLEY, Amerigo A. Anastasia School teacher, to move from BA to MA on teachers' salary guide.

GINA CROUCH, High School teacher, to move from BA +30 to MA on teacher's salary guide.

NICOLE ESPOSITO, High School teacher, to move from BA to BA +30 on the teachers' salary guide.

JENNIFER CASTORO, Amerigo A. Anastasia School teacher, to move from BA to MA on the teacher's salary guide.

JOY DANIELS, Middle School teacher, to move from BA to MA on the teacher's salary guide.

SAMANTHA VALEGA-BOUCHOUX, High School teacher, to move from MA to MA +30 on teacher's salary guide.

LAUREN SHARKEY, Audrey W. Clark teacher, to move from BA to MA on teacher's salary guide.

24. INTERN PLACEMENT

That the following individuals be authorized to conduct their Internship in the Long Branch Public Schools as indicated during the 2013-2014 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>University of Scranton</u>	<u>Spring 2014</u>	<u>March - April 2014</u>
Morgan Budnicki	LBHS	Principal Frank Riley

<u>University of Scranton</u>	<u>Spring 2014</u>	<u>May - June 2014</u>
Morgan Budnicki	AWC	Principal Nelyda Perez

H. PERSONNEL ACTION (continued)

25. SUBSTITUTE TEACHERS

That the Board approve the following substitute teachers for the 2013 – 2014 school year:

Holly Terracciano	Ava Pignatello
Skye Buck	Stacie Savittieri
Jessica Emley	Emily Beaver
Michael Green	Daniel Brownridge
Shawn Brown	Justin Fann
Cynthia Sobrano	Julisa Frazier

26. SUBSTITUTE CLERICAL/SECRETARY

That the Board approve the following substitute secretaries for the 2013 – 2014 school year:

Christina Brewer

27. SUBSTITUTE CUSTODIANS

That the Board approve the following substitute custodians for the 2013-2014 school year:

Josh-Shawn Cummings Marco Vieira
Kenneth Katz

28. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

That the Board approve the following substitute instructional assistants for the 2013-2014 school year:

Tonianne Lisanti

29. SUBSTITUTE CORRIDOR AIDES

That the Board approve the following substitute corridor aides for the 2013-2014 school year:

Josh-Shawn Cummings

I. STUDENT ACTION

Motion was made by Mr. Parnell, seconded by Mrs. Critelli and carried by roll call vote that the Board approve the following items (30 – 36).

Ayes (9), Nays (0), Absent (0)

30. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute (**APPENDIX K**)

31. FIELD TRIP APPROVALS

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX L** and made part of the permanent minutes upon Board approval).

I. **STUDENT ACTION (continued)**

32. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on (**APPENDIX M**).

33. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve/ratify the placement of, and provide transportation for the following students for the 2013 - 2014 school year:

DAYTOP PREPARATORY SCHOOL
MENDHAM, NEW JERSEY

Tuition: \$25,452.00/Student/Year
Residential Facility
Effective Dates: 1/16/14 – 6/30/14

ID #2857734523, classified as Eligible for Special Education and Related Services.

NOTE: Student was accepted at this residential facility which will provide a continuum of educational and therapeutic services for substance abuse/behavioral concerns. Placement was recommended by the Child Study Team. The district will pay for educational services at Daytop, a New Jersey Approved Private School for the Handicapped.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Student/Year
Transportation
Effective Dates: 2/12/14 – 6/24/14

ID #1030069857, classified as Eligible for Special Education and Related Services.

NOTE: Placement was requested by the parent and in agreement with the Child Study Team.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Student/Year
Transportation
Effective Dates: 2/18/14 – 6/24/14

ID #5283988592, classified as Eligible for Special Education and Related Services.

NOTE: Placement was requested by the Child Study Team. The student previously attended Collier School and received the Board's approval on 7/24/13.

I. STUDENT ACTION (continued)

33. PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS (continued)

**EAST MOUNTAIN SCHOOL
BELLE MEAD, NEW JERSEY**

Tuition: \$56,734.20/Student/Year
Residential Facility
Effective Dates: 2/11/14 – 6/23/14

ID #1468743304, classified as Eligible for Special Education and Related Services.

NOTE: An out of home placement was authorized by the New Jersey Division of Children's System of Care (DCSC). Monmouth Cares acting on behalf of DCSC assisted in the placement. Long Branch is responsible for the educational component of the placement as we are the district of residency. The school is a New Jersey Approved Private School for the Handicapped.

**YCS/FORT LEE EDUCATIONAL CENTER
FORT LEE, NEW JERSEY**

Tuition: \$69,800.00/Student/Year
Residential Facility
Effective Dates: 2/19/14 – 6/30/14

ID #7931933500, classified as Eligible for Special Education and Related Services.

NOTE: An out of home placement was authorized by the New Jersey Department of Child Behavioral Health Services (DCBHS). Monmouth Cares acting on behalf of DCBHS assisted in the placement. The student is residing at the YCS STAR Program in Jersey City. Long Branch is responsible for the educational component of the placement as we are the district of residency. The school is a New Jersey Approved Private School for the Handicapped.

34. PLACEMENT OF HOMELESS STUDENT FOR THE 2013-2014 SCHOOL YEAR

That the Board approve the placement of the following student who is considered homeless for the 2013-2014 school year.

**TINTON FALLS SCHOOL DISTRICT
TINTON FALLS, NEW JERSEY**

Tuition: \$15,323.00/Student/Year
Effective Dates: 1/17/14 – 6/20/14

ID #7787910523, non-classified student.

NOTE: Pupil Personnel Services received a Homeless Educational Placement form on 2/18/14 confirming that the student is temporarily homeless.

I. **STUDENT ACTION (continued)**

35. **TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR**

That the Board approve the termination, and discontinue transportation for the 2013-2014 school year for the following students:

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Year
Transportation
Effective Date: 1/30/14

ID #8440698419, classified as Eligible for Special Education and Related Services.
NOTE: Termination due to the student's move to Georgia to reside with father.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Year
Transportation
Effective Date: 2/20/14

ID #1030069857, classified as Eligible for Special Education and Related Services.
NOTE: Monmouth Cares has placed the student in a residential program at Bonnie Brae.

CPC/HIGH POINT ELEMENTARY SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$59,374.80/Year
Transportation
Effective Date: 2/7/14

ID #1030069857, classified as Eligible for Special Education and Related Services.
NOTE: Termination requested by the parent and in agreement with the Child Study Team.

DAYTOP PREPARATORY SCHOOL
MENDHAM, NEW JERSEY

Tuition: \$25,452.00/Year
Residential Facility
Effective Date: 2/10/14

ID #2857734523, classified as Eligible for Special Education and Related Services.
NOTE: Pupil Personnel Services was notified via a fax dated 2/11/14 that the student was discharged from their facility

I. STUDENT ACTION (continued)

36. TERMINATION OF PLACEMENT BY THE NEW JERSEY DIVISION OF CHILD PROTECTION AND PERMANENCY

That the Board approve the termination of placement for the following student who was placed by the New Jersey Division of Child Protection and Permanency in a resource family home.

KEANSBURG SCHOOL DISTRICT
KEANSBURG, NEW JERSEY

Tuition: \$14,024.00/Year

Effective Dates: 10/15/13 – 12/6/13

ID #3365247526, non-classified student.

NOTE: A letter dated 2/14/14 was received in Pupil Personnel Services stating that the student was removed from their rolls as of 12/6/13 due to being reunited with mother.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Yvonne Jackson
36 Shrewsbury Avenue

One major concern was that during the month of February which is Black History Month, she had not received any telephone calls regarding programs related to Black History Month. I have received telephone calls in the morning regarding school closings and delays so I know that I am on the list but I have not received any information regarding programs at the school. I would like to know what, if any, programs took place during Black History month. Also, based on the signing of the Amistad Case of 2002, I would like to know what type of plan do we have to implement this into our curriculum.

Robin Jackson
555 Patten Avenue, Apt. 9B

I am on the fence with regards to a financial decision that I have to make regarding my child going to a private school. I am concerned about the quality of the curriculum and I would like to know who to speak to.

Mr. Salvatore – The best forum for you to get those answers would be to contact the school. I would also like to sit down with you and talk about these concerns as well. They are important issues that we continually strive to improve upon. Your concern about education is our concern. We want to provide children with a high quality education.

Mr. Salvatore in response to Ms. Yvonne Jackson – You would not receive a call from the school. There were several programs that have taken place and continue to take place in the schools during the month of February. We may need to do a better job of getting that information to parents. I would be more than happy to meet with you to discuss your concerns further.

Mr. Grant – I appreciate parents coming forward. We are re-establishing our Black History Club and I was present in Princeton at the signing of the Amistad Case in 2002.

K. ADJOURNMENT – 7:54 P.M.

There being no further discussion, motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board adjourn the meeting at 7:54P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

APPENDIX G

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspends teacher HOWARD WHITMORE with pay effective February 25, 2014 pending an investigation, at which time a decision will be made on the status and/or terms and conditions of his employment for the reasons presented to the Board of Education at its meeting of February 25, 2014.

Peter E. Genovese, III
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 26, 2014

APPENDIX H

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspends teacher COURTNEY DAVIS with pay effective February 25, 2014 pending an investigation, at which time a decision will be made on the status and/or terms and conditions of his employment for the reasons presented to the Board of Education at its meeting of February 25, 2014.

Peter E. Genovese, III
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 26, 2014

FAMILY/MEDICAL LEAVE OF ABSENCES

APPENDIX I

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

DIANE GOLDBERG, Gregory School Instructional Assistant, effective January 21, 2014.

ALISA AQUINO, Joseph M. Ferraina Early Childhood Learning Center teacher, effective March 31, 2014.

LOIS CHICK, School Based Youth Services Program secretary, effective February 18, 2014.

MARISA RODRIGUEZ, Hand in Hand non-instructional assistant, effective February 11, 2014.

PAULINE CIERI, Pupil Personnel Services speech language specialist, effective February 21, 2014.

NANCY L. VALENTI, Business Office, Assistant Business Administrator/Assistant Board Secretary, effective March 3, 2014

ASSUNTA IENGO, Morris Avenue School Instructional Assistant, effective February 24, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

CATHY GIBSON, Audrey W. Clark School secretary, from March 14, 2014 to September 13, 2014.

NICOLE HOWELL, Joseph M. Ferraina Early Childhood Learning Center teacher, from March 3, 2014 to May 22, 2014.

MARY JENSEN, Alternative Academy teacher, from February 7, 2014 to February 21, 2014.

CAITLIN MCDONALD, Middle School teacher, from January 27, 2014 to February 19, 2014.

MARISA RODRIGUEZ, Hand in Hand non-instructional assistant, effective January 27, 2014 to February 10, 2014.

NANCY L. VALENTI, Business Office, Assistant Business Administrator/Assistant Board Secretary, from January 9, 2014 to February 28, 2014.

PAULINE CIERI, Pupil Personnel Service speech language specialist, from February 10, 2014 to February 20, 2014.

LORI LOCICERO, Middle School teacher, from February 24, 2014 to February 25, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

CAITLIN MCDONALD, Middle School teacher, from January 21, 2014 to January 24, 2014 & February 20, 2014 to March 5, 2014.

LORI LOCICERO, Middle School teacher, from February 26, 2014 to March 14, 2014.

ASSUNTA IENGO, Morris Avenue Instructional Assistant, from January 28, 2014 to February 11, 2014.

MARY HAUSER, Morris Avenue School Nurse, from March 12, 2014 to May 21, 2014.

ALMIRA LUCCARELLI, SBYS Secretary, from February 24, 2014 to February 28, 2014

FAMILY/MEDICAL LEAVE OF ABSENCES

APPENDIX I

FAMILY/MEDICAL/PERSONAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify a family/medical leave of absence without pay for the following named individuals:

NICOLE HOWELL, Joseph M. Ferraina Early Childhood Learning Center teacher from May 27, 2014 to June 30, 2014.

CAITLIN MCDONALD, Middle School teacher, for March 6, 2014 and March 7, 2014.

ASSUNTA IENGO, Morris Avenue Instructional Assistant, from February 12, 2014 to February 21, 2014

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

That the Board approve/ratify a family/medical leave of absence using unpaid days for the following named individuals:

LORI LOCICERO, Middle School teacher, from March 14, 2014 to April 24, 2014.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

That the Board approve/ratify an extension of family/medical leave of absence using unpaid days for:

ALISA AQUINO, Joseph M. Ferraina Early Childhood Learning Center teacher, from February 20, 2014 to March 28, 2014.

CHRISTIN BITTNER-AGEE, Amerigo A. Anastasia School teacher, from November 1, 2013 to March 11, 2014.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify an extension of family/medical leave of absence using sick days for:

DAVID BASS, SR., Middle School corridor aide, from February 22, 2014 to March 7, 2014.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify an extension of family/medical leave of absence using paid days for:

CHRISTIN BITTNER-AGEE, Amerigo A. Anastasia School teacher, from October 18, 2013 to October 31, 2013.

CONFERENCES

APPENDIX J

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

CHERYL ADDONIZIO

\$269.00

Morris Avenue School librarian, to attend the School Library Program sponsored by the Bureau of Education and Research on March 21, 2014 to be held at The Mansion, Voorhees, New Jersey (Acct. #15-000-223-320-390-05-00).

JEAN BUCKLEY

\$294.00

Amerigo A. Anastasia School teacher, to attend the 2014 Convention Expo sponsored by the Council for Exceptional Children on April 11, 2014 to be held at Pennsylvania Convention Center in Philadelphia, PA (Acct. #15-190-100-320-100-03-00).

SAMANTHA COVERT-PINCA

\$242.00

High School teacher, to attend "What Works: Using Tools to make Science Come Alive" sponsored by the Bureau of Education and Research on March 31, 2014 to be held at The Mansion on Main Street, Voorhees, New Jersey (Acct. #15-000-223-500-168-01-44).

DONNA CRITELLI

\$286.00

Transportation Manager, to attend the 46th Annual New Jersey Pupil Transportation Conference and Equipment Show sponsored by the School Transportation Supervisors of New Jersey on March 24 - 25, 2014 to be held at the Golden Nugget, Atlantic City, New Jersey (Acct. #11-000-270-593-317-12-44)

KIM CROSBY

\$359.00

Benefits Specialist, to attend the Family Medical Leave Act Compliance Update workshop sponsored by National Seminars Training on March 31, 2014 to be held in Freehold, NJ (Acct. # 11-000-230-585-390-12-44)

ERICA GREEN

\$172.00

Gregory School Vice Principal, to attend the "Staff Rights, Staff Accountability, & School Ethics" workshop sponsored by Foundation for Educational Administration, Legal One on March 5, 2014 to be held at the FEA Monroe, New Jersey (Acct. #15-190-100-320-100-07-00).

MARJANI MORGAN

\$202.00

Speech Language Specialist, to attend the "Using Meta Skills to Enhance Literacy Performance" workshop sponsored by the New Jersey Speech Language Hearing Association and the New Jersey Branch International Dyslexia Association on March 12, 2014 to be held at The Westwood, Garwood, New Jersey (Acct. #20-251-200-500-251-20-00).

SUZANNE NORIEGA

\$229.00

High School teacher, to attend the "Reducing Recurring Behavior Problems with Difficult, Disruptive, and Non-Compliant Students: Strategies that Work" workshop sponsored by the Bureau of Education on March 27, 2014 to be held at Sheraton, Eatontown, New Jersey (Acct. #15-000-223-500-16-01-44).

NOEMIA VIDAZINHA**\$190.15**

Amerigo A. Anastasia School teacher, to attend "Difficult Students – How to Unlock Their Potential" workshop sponsored by Developmental Resources on March 11, 2014 to be held at the Sheraton Atlantic City Convention Center, Atlantic City, New Jersey (Acct. #15-190-100-320-100-03-00).

SHERYL ZANNI**\$161.00**

Behavioral Specialist, to attend "Four Advanced Topics Regarding a Behavioral Approach to Autism Treatment" workshop sponsored by the Applied Behavior Analysis Department and The Center for Autism and Applied Behavior Analysis at Caldwell College on April 25, 2014 to be held at Caldwell College, Caldwell, New Jersey (Acct. #20-251-200-500-251-20-00).

Monthly HIB Report

Reporting Period January 30 – February 26, 2014

Summary

Total: 6 HIB investigations resulting in 2 incidences of HIB.

High School

1 investigation, 0 confirmed HIB

Middle School

3 investigations, 2 confirmed HIB

Gregory School

2 investigations, 0 confirmed HIB

All other schools had no HIB cases/investigations to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 7034927424, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 1/25/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 4175587938, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 1/15/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6757919265, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 1/09/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 2376199798, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 1/16/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 1315394183, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 1/24/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 5283988592, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 1/23/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6693780474, non-classified student

NOTE: Student has a medical condition

ID# 8542826858, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 2/4/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 2502642087, classified student

NOTE: Student was admitted to New Hope on 1/30/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at district monthly rate of \$450, for any partial/and or full week.

ID# 6695819278, classified student

NOTE: Student has a medical condition.

ID# 2294373390, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 2/4/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 1109872572, non-classified student

NOTE: Student has a medical condition.

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

APPENDIX M

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 7034927424, classified student

NOTE: Student has received medical clearance to return back to school.

ID# 4175587938, classified student

NOTE: Student has received medical clearance to return back to school.

ID# 6757919265, non-classified student

NOTE: Student has received medical clearance to return back to school.

ID# 2376199798, non-classified student

NOTE: Student has received medical clearance to return back to school.

ID# 1315394183, non-classified student

NOTE: Student has received medical clearance to return back to school.

ID# 5283988592, classified student

NOTE: Student has received medical clearance to return back to school.

ID# 8542826858, classified student

NOTE: Student has received medical clearance to return back to school.

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING

February 12, 2014

6:15 p.m.

MINUTES

In Attendance

COMMITTEE MEMBERS:

Mary George, Chair

Donald Covin

James Parnell

Lucille Perez

ADMINISTRATORS:

Michael Salvatore

Alvin Freeman

JanetLynn Dudick

1. Policy and Regulation Revisions and New – **2nd & Final Reading**

3000 TEACHING STAFF MEMBERS

Policy & Regulation 3142

**Nonrenewal of Non-tenured Teaching Staff
Member**

Achieve NJ administrative code recodified NJAC 6A:32-4.6 for procedures for appearance of non-tenured teaching staff members before a district board of education upon receipt of notice of non-reemployment to NJAC 6a;10-8.1 requiring minor revisions to the policy and regulation guides. The regulation guide has been revised to provide the Superintendent and the Board with two options on how the Superintendent informs the Board regarding the nonrenewal of non-tenured teaching staff members. One option is the Superintendent informs the Board with a written notice and reasons for each recommendation not to renew before May 15 and the second provides for the Superintendent to conduct an executive session with the Board prior to May 15 to review the Superintendent's recommendations and reasons for each recommendation. These two options in the regulation provide greater flexibility to the Superintendent and Board.

Policy & Regulation 3144

Certification of Tenure Charges

A new AchieveNJ subchapter, NJAC6A:3-6 – charges under tenure employees' hearing act, requires revision to this policy and regulation. There have been significant changes to administrative code concerning filing tenure charges for inefficiency. NJSA18:6-17.a requires the Superintendent to file tenure charges of inefficiency when a teacher, Principal, Vice Principal, or Assistant Principal receives substandard evaluation ratings in two consecutive years (policy 3144.12). Another significant change involves tenure hearings being conducted in an expedited manner by Arbitrators rather than Administrative Law Judges in the Office of Administrative Law. These statute and code changes have been incorporated in this policy and regulation guides.

Policy & Regulation 3221**Evaluation of Teachers**

The details of the new requirements of TEACHNJ and AchieveNJ for a teacher whose annual evaluation is subject to student growth percentiles and/or student growth objectives are outline in this policy and regulation. The only discretionary issue in this regulation concerns a code provision that requires a teacher on a corrective action plan (Section H.10.a.) to receive an additional observation. The AchieveNJ code indicates the Superintendent may determine the length of this additional observation. It is recommended the additional observation for all teachers with a CAP be the same length of time as determined by the Superintendent. Therefore, in the event the district files tenure charges against a tenured teacher for inefficiency the district can assert all teachers use a CAP received the same length of time for the required additional observation. The policy and regulation guides include all the details and minimum evaluation requirements of TEACHNJ and AchieveNJ for teachers.

Policy & Regulation 3222**Evaluation of Teaching Staff Excluding Teachers and Administrators**

Policy and regulation guides provide the evaluation procedures for teaching staff members excluding teachers, Principals, Vice Principals, Assistant Principals, and other administrators. These teaching staff members identified in this policy and regulation includes educational services staff members, guidance counselors, CST, specialists, school nurses, library/media specialists, occupational therapist, and other teaching staff members working under an educational services certificate. The regulation guide provides the details of the evaluation process. TEACHNJ did not require all the evaluation requirements for this group of teaching staff member, therefore, AchieveNJ administrative code does not have the detailed evolution requirements, however, this policy and regulation aligns the same evaluation process, tenure timelines, and use of SGOs.

Policy & Regulation 3223**Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals**

Provides evaluation procedures for administrators, excluding Principals, Vice Principals, and Assistant Principals. These administrator positions include supervisors, directors, or any other administrative position in the district working under an administrative certificate. The regulation guide provides the details of the evaluation process. All the evaluation requirements in TEACHNJ for teachers, Principals, Vice Principals, and Assistant Principals and recommended to use for this group

Policy & Regulation 3224**Evaluation of Principals, Vice Principals and Assistant Principals**

The revisions to this policy and regulation designate the Superintendent or designee as the authorized and appropriately certified member as the evaluation of a Principal, Vice Principal, or Assistant Principal. Regulation is very detailed as to the evaluation requirements.

4000 SUPPORT STAFF
Policy & Regulation 4146

**Nonrenewal of Non-tenured Support Staff
Member**

AchieveNJ administrative code recodified NJAC6A:32-4.6, procedure for appearance of non-tenured teaching staff members before a district board of education upon receipt of a notice on non-reemployment to NJAC6A; 10-8.1. Several minor revisions were made to policy and regulation guides. Nonrenewal procedures outlined in NJSA18:27-4.1 are the same for non-tenured teaching (certified) staff and non-tenured (non-certified) staff, however, a Commissioner's decision in 2009 held, among other issues, the May 15 date to notify non-tenured staff member of their contract renewal for the next school year only applies to non-tenured teaching staff members and not support staff. The Commissioner held the contract renewal notification date for a non-teaching (non-certificated) staff member was the timeline in the language of the governing collective bargaining agreement. This policy and regulation guides have been revised indicating the contract renewal date for non-tenured support staff members shall be in accordance with the terms of any applicable collective bargaining agreement, individual contract, or any other agreement between the parties"

The regulation provides the Superintendent and Board two options on how the Superintendent informs the Board regarding non-tenured support staff members that are not recommended for renewal. One option is the Superintendent information the Board with a written notice and reasons for each recommendation not to renew before May 15 and secondly, the Superintendent to conduct an executive session with board prior to May 15 to review the Superintendent's recommendations and reasons for each recommendation. The two options provide greater flexibility to the Superintendent and the Board.

7000 PROPERTY
Policy 7250

School and Facility Names

The revisions to this policy provides the Board with specifics when considering naming schools and/or facilities.

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

PERSONNEL COMMITTEE MEETING

February 12, 2014

5:00 pm

MINUTES

COMMITTEE MEMBERS:

Michele Critelli, Chair
Lucille M. Perez
Bill Dangler
James Parnell

ADMINISTRATORS:

Michael Salvatore
Alvin L. Freeman
JanetLynn Dudick
Garry Penta

1. Open Positions
Posted on the district website

2. Workers Compensation

3 employees currently out of work

Reported December 11- February 12, 2014 – **4 injuries**

Reported October 10, - December 10, 2013 – **10 injuries**

Reported July 1, 2013 – October 9, 2013 – **8 injuries**

Year to date TOTAL 22

9 job related (coaching, recess, equipment)

9 caused by employee (bent finger, tripped)

4 job related

3. Recruiting
 - New Jersey First Act
 - Upcoming events
 - March 14 – William Patterson University
 - March 27 – Rowan University
 - March 28 – NJ City University
 - April 3 - Kean University
4. Substitute Update
Recent orientation Feb. 7, 2014
5. Job Description (attached)
 - Technical/Educational Support Field Specialist

ATHLETIC COMMITTEE MEETING

FEBRUARY 11, 2014

6:00 p.m.

**540 Broadway
Long Branch, NJ**

Minutes

COMMITTEE MEMBERS:

Bill Dangler - Chair
Lucille Perez
James Parnell
Allan Menkin

ADMINISTRATORS:

Michael Salvatore
Alvin L. Freeman
Garry Penta
Jason Corley

DISCUSSION:

- I. Spring Budget
 - Anticipated spring budget hand-out
- II. AED's Re-Evaluation District-Wide
 - September 1, 2014, new Janet law to be implemented
 - Mark Peters from Cardiac Science met with Mr. Corley, Mr. Penta & Mr. Genovese
 - February 19, 2014, Mr. Corley and Cardiac Science personnel assessed the districts AED's as well as additional locations for AED's for all outside fields. All AED's have to be a no more than 2 min. walk from any athletic location.
 - Proposal to be drawn up and submitted; which includes trainings, new up to date AED's & yearly service plan.
- III. Banner Consolidation Proposal
 - Mock – Up to be provided
- IV. Coaches Experience and Pay Scale Procedures
 - Procedures are provided by teachers union contracts negotiations

ATHLETIC COMMITTEE GOALS:

- I. The committee members will actively participate in professional dialog pertaining to the *Budget Development* of the Athletic Department, as well as process to determine *Athletic Eligibility/Ineligibility* for student-athletes
- II. The committee members will seek professional learning experiences pertaining to the following: NJSIAA & NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revision pertaining to athletics.